



**ACES EUROPE – EUROPEAN CITY OF SPORT FOR INTEGRATION AND  
VOLUNTEERING (Annex to General Regulations).**

**Preamble**

Integration and volunteering fully fulfil the five goals that ACES Europe pursues.

**Title III. The Evaluation Committee.**

Article 8. Composition of the Evaluation Committee.

8-1 no fewer than 3 and no more than 5 members.

**Title V. The candidate city.**

Article 15. Steps for the presentation of the candidature.

15-1 A maximum of five candidates on each country, whose admission will be determined by order of receipt of the letter from the mayor, can present candidature for the award.

15-3 Based on the strength perceived from the bid file of the candidature, ACES Europe through an external party, will decide which two candidates compete for the award on each country.

Article 16. Criteria for submitting candidatures

16-1 There is no limitation in terms of inhabitants.

16-2 Exclusively one city a year will be awarded on each country as European City Of Sport for Integration And Volunteering.



16-3 Two municipalities in the same province cannot compete for the award.

Article 20. City hospitality.

Hotel and Meals of the Evaluation Committee are covered by the candidate cities. A maximum of three (3) flight tickets for Board Members must be covered as well by candidate city.

Article 22. Payment of the application fee for candidate cities.

22-1 Cities wishing to apply for the award must submit payment of a fee exactly the same as the Regulations of European Capital, City, Region, Town, Island and Community of Sport awards of ACES Europe (+ taxes if applicable).

## **Title VI. The award.**

Article 26. Obligations of the awarded city towards ACES Europe.

26-1 Cities awarded have to hold a local conference/workshop promoting integration and volunteering in sport among all levels of society.

Cities need to present a program including at least twenty (20) sport events/year involving, all of them, measures focused on integration and volunteering in sport.

Also determine which Sustainable Development Goals Agenda 2030 are currently working on and linked with sport and physical activity.

26-4 Candidate municipalities, when are declared winners of the title, will be required to sign a sponsorship agreement with ACES Europe for the image rights associated with the award. This agreement will determine the amount exactly the same as the Regulations of European Capital, City, Region, Town, Island and Community of Sport awards of ACES Europe (+ taxes if applicable) from one or more sponsorship.



Article 27. Procedure to be followed in the event of a breach of the Regulations.

27-2 Breach of the rules set forth in these Regulations will result in a financial penalty amounting exactly the same as the Regulations of European Capital, City, Region, Town, Island and Community of Sport awards of ACES Europe (+ taxes if applicable).

Article 28. Be connected.

Annual Fee exactly the same as the Regulations of European Capital, City, Region, Town, Island and Community of Sport awards of ACES Europe (+ taxes if applicable).

## **APPENDIX I: REQUIREMENTS FOR CANDIDATE CITIES DURING THE EVALUATION COMMITTEE VISIT**

Duration of the visit: shall span three calendar days.

Content of the visit:

- Visit to sporting installations (ACES Europe will designate three sites to visit);
- Press conference
- Defence of candidature
- Gala dinner mandatory
- Venue for voting.

## **APPENDIX II: CRITERIAS FOR EVALUATION TO BE INCLUDED IN THE BID FILE**

1. What area or areas of your City Council manages the general policies of:
  - Disability:



- Immigration:
- groups at risk of exclusion:
- Seniors:
- Volunteer:

2. What area or areas of your City Council manages the sports policies of:

- Disability:
- Immigration:
- Groups at risk of exclusion:
- Seniors:
- Volunteer:

3. Does the sports area of your City Council have a record or data on:

- Federated clubs: yes / no. How many?
- Federated athletes: yes / no. How many?
- Non-federated sports associations: yes / no. How many?
- Regular non-federated athletes: yes / no. How many?
- Sports volunteer organizations: yes / no. How many?
- People who volunteer in sports: yes / no. How many?

4. Does the sports area of your City Council have a record or data on:

- Specific federated clubs for people with disabilities: yes / no. How many?
- Federated athletes with disabilities: yes / no. How many?
- Specific non-federated sports associations for people with disabilities: yes / no. How many?
- Regular non-federated athletes with disabilities: yes / no. How many?
- Voluntary organizations in the sport of people with disabilities:
- People who volunteer in sports fields for people with disabilities: yes / no. How many?

5. Regarding subsidies and aid to clubs, athletes, and other non-federated organizations:

- Do you have specific calls for groups with special needs? Yes/not. What groups?
- Do the general calls include in the scoring scale any specific criteria for groups with special needs? Yes/not. What criteria and for which groups?



6. Does your City Council organize or support an annual Gala in recognition of local athletes?

If so:

- Do you grant any special recognition to athletes with special needs or entities that work with them? Detail.
- In the last five years, have you awarded an athlete with special needs or entities that work with them in any category not specific to your group? Detail name, year and category.

7. In the program of sporting events (popular or competitive) of its municipal scope, organized or supported by the City Council:

- Do athletes with and without disabilities participate in an integrated manner? Yes/not. Detail data.
- Are there specific tests or exhibitions for athletes with disabilities? Yes/not. Which?

8. Please describe the actions organized or supported by your City Council for the dissemination of sport and its values in the school environment.

Indicate, for each of them, whether they include specific content on:

- people with disabilities and Paralympic sport,
- intercultural coexistence,
- ethnic,
- Sport for all,
- And volunteering in sports.

9. Access to sports practice:

- How many of the municipal sports facilities comply, 100%, with the universal accessibility regulations for athletes and spectators? Detail which ones do not comply and why.
- Do you have any facility that offers extra accessibility measures beyond those required by law? Detail measure and recipients: sensory, physical or intellectual / cognitive disability.
- The ordinances of public prices for municipal services (not only sports, also transport, culture, leisure, etc.): do they include specific discounts or bonuses for groups with special needs? Detail service, bonus and recipient.



- The ordinances of public prices of municipal services (not only sports, also transport, culture, leisure, etc.): do they include specific discounts or bonuses for people who volunteer? Detail service, bonus and recipient.
- Determine which Sustainable Development Goals Agenda 2030 are currently working on and linked with sport and physical activity.

10. Volunteering:

- Does your City Council have its own municipal volunteer body? Detail number of registered and their main activities.
- Does your City Council support volunteer organizations? Detail name and type of support. Attach a copy of the signed agreements.
- What advantages does your City Council offer to people who volunteer?
- What municipal means do volunteers have for their work?
- Do you promote volunteering among the public officials of the City Council, either during your active work or after your retirement?
- Detail relevant events in which the volunteering of your city has played a prominent role in the last year. Attach evidence if possible (photos, press releases, etc.).

11. Please specify if your city participates, at present or in the last five years, in programs of the European Union/Council of Europe/UNESCO/Country programs/International Grants specifically aimed at:

- Sport:
- People with disabilities:
- Immigration:
- groups at risk of exclusion:
- Seniors:
- Volunteer:

12. Finally, indicate the percentage of people with disabilities who currently work at your Town Hall.

Detail, if possible:

- Differential of the average salary of workers with disabilities with respect to the global average.
- Are there members with disabilities in the government team? Detail area of responsibility.